

THORNWILDE, INC.

Thornwilde Homeowner's Association Rules and Regulations

Residents of the Thornwilde Homeowner's Association, both owners and renters, are required to observe certain rules and regulations, as set forth by the Association, to preserve individual health, safety and the general decorum and value of the community.

These Rules and Regulations are based on City ordinances, the Illinois Common Interest Community Act, the Association's Declarations and Bylaws, resolutions of the Board of Directors, courtesy, and common sense.

It is the legal responsibility of the Board of Directors to administer the affairs of the Association and from time to time revise or amend the Rules and Regulations pertaining thereto.

All rules, regulations, restrictions, and covenants contained in the Declaration and Bylaws are incorporated as part of these rules and regulations.

Homeowners are responsible for violations of any of the rules set forth in this document whether committed by themselves, their children, pets, guests, or tenants. Ignorance of a rule will not be considered a valid reason for non-compliance.

Homeowners who lease their Units are responsible for insuring that their tenants have a copy of these Rules and Regulations and the Homeowner is responsible for their tenant's compliance with these Rules and Regulations. All violations and fines will be directed to the Homeowner and the owner will be responsible for payment of all fines and to see that their tenants correct and/or discontinue the violation(s).

For the purpose of this document, any other items of resident, owner, or tenant responsibility listed in other Association documents will be considered listed here also. Consult your copy of the Association's Declarations and Bylaws for additional information pertaining to the administration and obligations of the Association and owners.

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I. RULES AND REGULATIONS OF HOMEOWNERS

ASSOCIATION RECORDS:

Updated census forms must be completed by all Homeowners when requested by the Association and returned within thirty (30) days after the date of the request. Each thirty (30) days after the date of non-compliance will result in fines in accordance with the fine schedule of Section III of this document.

ARCHITECTURAL MODIFICATIONS:

No changes or alterations of any kind may be made to the exterior portion of any building, without the prior approval of the Board. This includes, but is not limited to front doors, decks, fences, garage doors, sliding glass door and window replacements and storm doors and painting.

ANTENNAS:

Installation of any antenna/dish on or protruding from any Unit is permitted, with prior Board approval, only as follows:

1. Type-Size
 - a. Satellite dish size will be limited to that which is allowed by current FCC guidelines and supplied by a licensed satellite TV service provider.
2. Installation/Location
 - a. Installation shall be done by a licensed service provider.
 - b. Installed on Comdex box located on the roof of each Unit.
 - c. All Satellite dishes must be mounted to Comdex boxes and all cables installed through the attic and via the raceway from the ground level. No exposed wires or cables will be allowed.
 - d. The Association has installed one Comdex per Unit. If additional Comdex mounts are required, they must have prior approval of the board, and will be a Homeowner expense.
 - e. Dishes attached to a building in **any other location** (eave, roof, other structure mounted to the roof, or any other portion of the building, etc.) **will be removed immediately at the Homeowner's expense.**
3. Homeowner is responsible for any and all damage caused by their satellite dish or the dish installation process.

4. Homeowner is responsible for all future maintenance and repair to the dish, removal, and reinstallation if maintenance to the building is necessary.
5. The Association shall have the power to correct or repair any damage caused by a satellite dish, and when it undertakes such action, all costs shall be billed to and payable by the homeowner.

ASSESSMENTS AND COLLECTIONS:

All monthly assessments and special assessments or other lawful charges of the Association are due and payable on the first (1st) day of each month. Any payment of the foregoing that is received after the thirtieth (30th) day of the month shall be considered late. All payments received will be applied in such manner as determined by the Board.

Any payment of less than the full amount of all assessments and other charges which is due in any given month, or any payment which is made late, shall cause the Owner to be subject to a late charge of \$25.00 for that month.

Homeowners who are delinquent in payment of assessments and/or other charges equal to or more than the equivalent of two (2) month's assessment may be subject to legal action in accordance with the provisions of the Declaration, Bylaws, and the Rules and Regulations. All legal fees will be automatically applied to the Homeowner's account.

BUILDINGS:

Maximum one storage shed is allowed per Lot. Storage sheds shall not exceed six feet (6') in height or six feet (6') in width and must remain within homeowner's Lot.

DAMAGE:

All damage to common area, any Unit or Property caused by any Homeowner, family member, pets, guests, tenants or visitors/contractors shall be repaired at the Owner's expense. The Board of Directors and/or management company are specifically authorized to assess the responsible Homeowner for the costs of repair or replacement of the damage. Any such assessment shall be the responsibility of the Unit Owner. Unpaid damage repair expenses are required to be paid by the Homeowner with the same payment program requirements as monthly assessments.

If exterior damage occurs to a Unit, the Owner must contact the Board for permission and direction before any repairs can be made.

FENCES / FRONT STAIRS / GARAGE DECKS / REAR DECKS:

No nails, hooks or other penetration of any kind are allowed in any portion of any deck or stair (does not apply to homeowner maintained rear lower decks).

Balconies, garage decks, and front stairs may not be enclosed, altered or the appearance changed in any way. Modifications **of any kind** are not permitted. No alterations of any kind are to be made; i.e. no paint, carpeting, tile, fencing, mesh, etc.

Balconies must not be used as pet runs. **Pets are not allowed on balconies without homeowner present.**

Seasonal decorations are permitted. The placement and the removal of seasonal decorations are at the owner's risk.

Balconies and rear decks may not be used for storage of other than usual and customary outdoor furniture and appliances.

Outdoor furniture may be left on balconies, patios, and porches. All furniture must remain in good condition and repair.

Other outdoor items such as toys and games must be removed from the common areas by sundown daily.

Maximum one garbage can may be stored or kept under front stairs. Hose reels are allowed if a water spigot is present. Other storage is not allowed under the front stairs.

All issues related to balconies, decks, and front stairs remain controlled by the Board of Directors or their appointed committee who may approve or disapprove any permitted items based on condition of the items.

All areas shall be kept free and clear of rubbish, debris and other unsightly material.

If any balcony or deck is damaged or altered in any way, it shall be the Homeowner's responsibility for the costs incurred to repair the damage or remove the alteration.

Shovels with plastic blades or brooms are to be used for snow removal on all decks and stairs. No automatic shovel or metal shovel shall be used, as it will damage the decking and stair material.

FRONT ENTRANCE DOORS AND STORM DOORS / GARAGE DOORS:

All front entrance doors must match, in color, the specifications as shown in Section IV, and must be installed at the Owner's Expense.

1. The repair and/or replacement of an entrance or storm door is the responsibility of the Homeowner. The color must match the architectural specification provided in Section IV, or otherwise be approved by the Board.
2. The Homeowner must maintain storm doors and entrance doors in good repair. In the event that the Board, in its sole determination, determines that a Unit's storm and/or entrance door are not in a good state of repair then the Board may so notify the Owner to make the requisite repairs at that Owner's expense within sixty (60) days. If repairs are not made within sixty (60) days, then the Board shall have the authority to make said repairs, the cost for which will then become immediately due as additional assessments from the Homeowner to the Association.

GARAGES:

Repairs of any kind, except for painting, to garage doors are the responsibility of the Homeowner.

Garage doors must conform to the architectural specifications in both style and color.

GARDENS AND GARDENING / LANDSCAPING:

During the summer months, all Homeowners are encouraged to maintain grass, plants, and trees by watering them. Flower gardening is at the expense of individual Homeowners.

Vegetable gardens must be within the confines of the Homeowner's rear Lot.

Climbing vines are not permitted to grow on buildings.

Planter boxes may not be screwed or nailed to Association maintained decks, railings, or siding of the Unit. Any damage created by the addition of planter boxes is the responsibility of the Homeowner.

Watering hoses may be left outdoors as long as they are neatly stored off of the common area when not in use

Homeowners may alter or add to the Association-maintained landscaping with Board approval. Flowerpots and flower boxes are allowed on front stoops, decks, and balconies. Owners cannot make changes to ground cover, including but not limited to replacing mulch (wood chips) with gravel without Board approval.

Landscaping changes already in existence at the effective date of these Rules and Regulations were "grand-fathered" with Board approval and Homeowner acceptance.

- a. Upon sale of a Unit, the new owner assumes maintenance responsibility of non-Association-maintained areas, as previously grandfathered.
- b. At any time a Homeowner no longer wishes to continue the maintenance of non-Association-maintained areas, the ground can be brought to common landscaping plan at the Homeowner's expense and henceforth maintained by the Association.

INSURANCE:

Each Homeowner must maintain homeowners insurance for full replacement value. In the event of damage or destruction to the Unit, the owner shall promptly cause such Unit to be repaired or replaced consistent with materials, colors, and workmanship existing before the casualty.

Each Lot owner must provide proof of insurance to the Board or its managing agent annually. Homeowner's should consult with an insurance professional to confirm proper casualty and liability coverage.

For further details, refer to the paragraph after Article V, Section 4 c (Residence Areas) of the Thornwilde Amendment to the Declaration of the Covenants, Conditions and Restrictions.

The Association maintains liability and hazard insurance only on property owned by the Association. The Association does not provide or maintain insurance coverage for any individual units.

PARKING:

All vehicles are restricted to paved surfaces, including the streets and driveways and parking areas on the Property. There shall be no parking or routes of passage across any other portions of the Property, including all lawn areas, sidewalks, or fire lanes.

Vehicles may not be parked so as to obstruct passage of other vehicles on the Property.

REAL ESTATE / "FOR SALE" SIGNS:

No advertising signs (except one (1) "For Rent", "For Sale", "Garage Sale," or "Open House" sign posted on front lawn area of not more than five square feet (5 sq. ft.) per Unit), billboards, unsightly objects, or nuisances shall be erected, placed or permitted to remain on a Lot, or on a Common Area.

Banners or signs may not be attached to the exteriors or light fixtures of any buildings.

RENTING / LEASING:

Any Owner desiring to lease a Unit shall submit a copy of the lease to the Board not less than fifteen (15) days prior to the effective date of the lease or the tenant occupying the Unit whichever occurs first.

If any lease is renewed, the Owner shall submit notice of the renewal at least thirty (30) days in advance.

All leases shall be in writing and shall provide that the lease shall be subject to the terms of the Declaration, Bylaws, and Rules and Regulations of the Association, and that any failure by the lessee to comply with the terms of the Declaration, Bylaws, or Rules and Regulations shall be a default under the lease.

All lease agreements shall expressly prohibit subletting.

No Unit shall be used for transient purposes. Rental or leasing of the Units for less than one (1) year shall not be permitted except to meet special situations and to avoid undue hardship or practical difficulties. The Board may, but is not required to, grant permission to an Owner to lease his Unit for a period of less than one (1) year. Such permission may be granted by the Board of Directors only upon the written application by the Owner to the Board. The Board shall respond to each application in writing within thirty (30) days of the submission thereof. The Board has sole and complete discretion to approve or disapprove any Homeowner's application for a lease less than one (1) year. The Board's decision shall be final and binding.

Owners and tenants are jointly and singly liable for any damage done to the Property by the tenant or his guest or invitees.

In the event of a violation of these Rules and Regulations, the Board shall be authorized to levy a fine against the Owner and tenant in accordance with the fee schedule listed in the Rules and Regulations.

VEHICLES

No vehicle shall be abandoned, whether operable or not, anywhere on the Property. No abandoned vehicle may be parked anywhere on the Property at any time. Abandoned vehicles will be removed at the Owner's expense.

Vehicles in need of repair may not be parked outside of the garage on the Property for more than seven (7) consecutive days. Vehicles being repaired may not be inoperative and undergoing work for more than two consecutive days outside of the garage.

Abandoned Vehicle – Any vehicle which is in a state of disrepair rendering it incapable of being driven in its present condition; and which has not been used or moved for at least seven (7) days; **or** which does not have a current, valid vehicle license plate **or** which is such that the acts of the vehicle owner and the condition of the vehicle clearly indicate it has been abandoned.

WINDOWS

Windows must have proper window coverings; i.e., curtains, blinds or shutters installed no later than ninety (90) days from date of move-in. (Sheets, newspapers, or other substituted window coverings are not permitted after this period of time has passed.)

The Homeowner must maintain window and door glass in good repair. In the event that the Board, in its sole determination, determines that a Lot's window or door glass are not in a good state of repair, then the Board may so notify the Owner to make the requisite repairs at Owner's expense.

II. GENERAL INFORMATION

1. Each Homeowner will provide the Management Company or the Board of Directors access to their Unit for any emergency purpose, any work to be done on balconies or decks, and in the event it is necessary to do repairs in another Unit.
2. Owners are required to pay for the repair of any damage inflicted by them, their guests, employees (i.e. caretakers, tenants), or contractors.
3. Residents may lodge a complaint in writing with the Board of Directors. (See Exhibit C for information required.) Unwritten complaints may not be acted upon.

Complaints must be signed and they must include your Unit number and phone number.

III. POLICIES AND PROCEDURES REGARDING ENFORCEMENT

ENFORCEMENT OF RULES AND REGULATIONS

- a. Please be aware that any violation of the Declaration, Bylaws, or Rules and Regulations will result in a letter and notice of violation (see Exhibits D and E) to you by the Board of Directors or the Management Company. The notification will draw your attention to the rule and ask that action be taken by you to correct the violation within thirty (30) days.
- b. If the action is not corrected within thirty (30) days or there is a second occurrence of breaking the same rule, you will be fined \$50.00, and the next offense will be fined \$100.00. Fines for further offenses will be at the discretion of the Board of Directors. Any fines assessed to a Homeowner must be paid within thirty (30) days. Unpaid fines shall be charged to a Unit's account and failure to pay a fine will have the same consequences as failure to pay assessments.
 - First Offense Warning with thirty (30) days to repair or discontinue offense/ violation.
 - Second Notice \$ 50.00
 - Third Notice \$ 100.00
 - Fourth Notice If a **fourth** notice is required, it will be issued by the Association's attorney. All legal fees or charges incurred will be assessed to the Owner.
- c. In the event of any violation of the Declaration, Bylaws, or Rules and Regulations of the Association, the Board of Directors reserves the right to pursue any and all remedies including legal action to compel enforcement and/or bring the violation into compliance. Any and all costs and fees shall be assessed to the offending Homeowner at the time they are incurred.

A Notice of Violation or other notices related to a violation will be delivered by certified mail to the Homeowner involved. The Homeowner will have thirty (30) days to request a hearing with the Board of Directors using form "Exhibit E, Page 1" and send it by certified mail with return receipt. Receipt of said certified mailing shall be considered received two (2) business days after the date it is postmarked. The meeting will be a closed meeting. If the Homeowner involved fails to appear before the Board of Directors

at this scheduled meeting, the allegations shall be deemed admitted by default and the Homeowner shall be notified of sanctions determined by the Board of Directors. Discussion of the violation by the Board of Directors will be held in private.

- d. No rights of the Board of Directors shall be deemed to have been waived or abrogated by reason of any previous failure to enforce any rules or provisions provided in the Declaration, Bylaws, or Rules and Regulations.

GRANDFATHER CLAUSE

Exterior elements already in existence at the effective date of these Rules and Regulations were "grand-fathered" with Board approval and Homeowner acceptance on the following condition: Upon replacement of said element(s) at Homeowner's expense, the new element(s) must meet guidelines as outlined in these Rules and Regulations.

IV. ARCHITECTURAL GUIDELINES

Construction Remodel (2011-2013) of all Units is comprised of the following components:

SIDING:

Variform Knottingham D-4 in Stone Mountain Clay

Variform Knottingham D-4 in Sandy Tan.

FRONT STAIRS, GARAGE DECKS:

Trex Transcends Vintage Lantern

TRIM:

Miratec Musket Brown

GUTTERS:

5" gutters and 3x4 downspouts (to be the same color as Miratec Musket Brown)

FENCING:

TBD

EXTERIOR LIGHT FIXTURES:

Hampton Bay Seville Wall-Mount Outdoor Lantern Sku#152-311
(UPC#046335934511)

OR

Hampton Bay Waterton Wall-Mount 1-Light Outdoor Lantern Model #23022
Dark Ridge Bronze Lantern

Motion detector lights at rear patio (if requested by homeowner at time of construction), Cooper Lighting MS180

FRONT DOORS:

Front Doors must be the same color as one of the Unit's existing colors of the Trim or Siding.

STORM DOORS:

Storm doors must be the same color as front door, trim, or siding on the same Unit.

GARAGE DOORS:

Garage doors will be painted by the Association to be the same color as siding of the same Unit (*color from manufacturer TBD*).

Garage doors must be maintained in good condition and repair. The Association can define disrepair and require repair at Homeowner's expense.

WINDOWS:

Window exterior must be dark brown. Windows must be side sliding with clear glass (no panes, grids, etc.).

Homeowners are responsible for front doors, garage doors, patio doors, and windows. These elements must conform to the preceding guidelines or have a Board approved Architectural Variance.

**** END OF RULES AND REGULATIONS ***

V. EXHIBITS

- A. Architectural Variance/Modification Request
- B. Resale Form
- C. Complaint Statement
- D. Notice of Violation
- E. Part 1 – Request for Hearing
Part 2 – Notice of Determination Regarding Violation
- F. Census Form

ARCHITECTURAL VARIANCE/MODIFICATION REQUEST

Date _____

Lot # _____

Name (please print) _____

Address _____

Phone _____ Alternate Phone _____

Description of Improvement:

Location:

Overall Dimensions _____

Approximate Cost _____

Construction Materials _____

Supplier _____

Anticipated Date of Completion _____

*A sketch of all improvements must be submitted and attached to this application to show exact location, dimensions, materials, etc. Use separate sheet for sketch.

ARCHITECTURAL VARIANCE/MODIFICATION REQUEST

I/We understand that the improvement specified herein must be constructed exactly as outlined herein and that this improvement will be inspected upon completion. Any deviations from the specifications contained herein could result in the improvement being removed or altered. I/WE have read and understand the rules concerning the proposed improvement. I/WE agree to abide by the rules set forth in the Architectural Control Bylaws and will be solely responsible for upkeep and maintenance of this improvement, & will also be solely responsible for any encroachment this improvement may make on a neighbor's private property or on common grounds. I/WE expressly agree that upon a breach or violation of regulations or conditions hereto, Thornwilde Homeowner's Association, in addition to all other remedies, shall be entitled as a matter of right to injunctive relief in any court of competent jurisdiction. Further agree that I/We are the responsible party to confirm permits and that all changes/improvements conform to current building codes.

Homeowner(s) Signature

Homeowner(s) Signature

FOR BOARD USE ONLY

Date Received _____ Date of Board Review _____

_____ APPROVED (if approved, state conditions of approval, if any.)

_____ NOT APPROVED (if not approved, state reasons for disapproval)

Date of Inspection Review _____

_____ APPROVED

_____ NOT APPROVED (if not approved, state reasons on reverse side)

Board Signature

FOR OFFICE USE ONLY

Account # _____
DATE COMPLETED
Acct. History _____
Address Change _____
Initial _____

THORNWILDE, INC.

RESALE FORM

Unit and Address _____

Seller _____

Seller's New Address _____

City _____ State _____ Zip _____

Seller's Phone _____ Seller's Alternate Phone _____

Buyer _____

Buyer's Current Address _____

Buyer's Phone _____ Buyer's Alternate Phone _____

Closing Date _____

Seller's Attorney _____ Attorney Phone _____

Attorney Address _____

Seller's Realtor _____ Realtor Phone _____

Will Owner be Off-Property Owner? _____ Yes _____ No

If yes, what is the mailing address _____

In signing below, the Unit Owner allows the release of information requested by the above listed parties and further understands that this information cannot be released until this form is received by the Management Company, and accepts any responsibility for any incorrect information which may result in the reprocessing or additional fees thereof.

Seller Signature (or Attorney with Power of Attorney)

THORNWILDE, INC.

COMPLAINT STATEMENT

PLEASE PRINT OR TYPE. Complete all the information you know. Attach additional sheets if necessary.

Complainant's Name _____

Complainant Address _____

Lot # _____ Phone _____

Names, Address, Lot #'s, Phone #'s of other Complainant(s)

INFORMATION CONCERNING VIOLATION

Violator's Name _____

Violator Address _____

Lot # _____ Phone _____

Violation Date _____ Time _____

Location _____

COMPLAINT STATEMENT

Section(s) of Declaration, Bylaws, or Rules and Regulations violated:

Were any photographs or sound recordings made? _____ Yes _____ No

By Whom _____

Include all tapes or photographs with this form. Include the name of the person who made the tape or photograph, date it was made and the name of anyone else present.

I have made the above statements based on my personal knowledge and not upon what has been told to me. I will cooperate with the Association and its attorneys to provide additional statements or affidavits and in the event a hearing or trial is necessary, I will appear to testify as a witness. If I refuse to testify after filing this complaint, I agree to pay all costs and attorney's fees lost to the Association as a result of my failure to testify.

Signature of Complainant

Date Signed

Return this completed form to:
Hillcrest Property Management
Attn: Thornwilde, Inc.
55 West 22nd Street, Suite 310
Lombard, IL 60148

THORNWILDE, INC.

NOTICE OF VIOLATION

To: _____

Date: _____

Re: Violation of Declaration, Bylaws, or Rules and Regulations

You are hereby notified, as the owner of the Lot _____ at _____, Warrenville, IL that you are charged with the following violation of the Association's Declaration, Bylaws, or Rules and Regulations. The actions complained of occurred on or about _____, 20__ and are described as follows:

The Association is governed by its Declaration, Bylaws, and Rules and Regulations, which you are charged with violating. Please note that you must take the actions outlined in the Association's Policies and Procedures Regarding Enforcement, if you believe the charges are unjustified. **Under the rules, if you fail to request a hearing within thirty (30) days or fail to appear at a hearing on these charges, you will be found guilty by default, and fines, charges, costs, expenses, and legal fees may be assessed against you and added to your account.**

Please consult the Association's Rules for further details.

You may request a hearing by signing, dating and returning a *Request for a Hearing* form within thirty (30) days to the Association at the address below.

Sincerely,
Thornwilde, Inc.
c/o Managing Agent

BY: _____

TITLE: _____

cc: Board of Directors, Thornwilde, Inc.

Enclosure – Policies and Procedures Regarding Enforcement

THORNWILDE, INC.

REQUEST FOR A HEARING

I hereby request a hearing on the charges made against me as contained in the Notice of Violation dated _____, 20__ alleging a violation of the Declaration, Bylaws, or Rules and Regulations of Thornwilde, Inc. Homeowner's Association.

Signature

Owner's Name, Printed

Address

City

State

Zip

Phone

Alternate Phone

_____, 20__
Date

Return this completed form to:
Hillcrest Property Management
Attn: Thornwilde, Inc.
55 West 22nd Street, Suite 310
Lombard, IL 60148

NOTICE OF DETERMINATION REGARDING VIOLATION

To: _____ Date: _____

On _____, 20___, you were notified of a violation of the Declaration, Bylaws, or Rules and Regulations of the Association. Pursuant to the Association rules:

- () A hearing was held at your request.
- () You have admitted to the violation by default and waived your right to request a hearing regarding the alleged violation. After considering the complaint, the following action(s) will be taken:
- () You were found not guilty and no action will be taken.
- () A _____ (1st, 2nd, etc.) violation of the Association's Declaration, Bylaws, or Rules and Regulations has occurred and a fine in the amount of \$_____ is now due.
- () Damages, expenses and administrative charges in the total amount of \$_____ have occurred and are now due.
- () Legal expenses in the amount of \$_____ have been incurred by the Association and are now due.
- () Damages have occurred or an architectural violation exists, as charged in the complaint, and you are ordered to have the damages or violation corrected or repaired at your own expense.
- () As a result of a second or subsequent violation, we have instructed our attorneys to inform you that legal proceedings will be instituted if further violations occur, and the expenses incurred will be assessed you.

Sincerely,
Thornwilde, Inc.
c/o Managing Agent

BY: _____

TITLE: _____

cc: Board of Directors, Thornwilde, Inc.

THORNWILDE, INC.

CENSUS FORM - 2013

IT IS NECESSARY THAT THE FOLLOWING INFORMATION BE ON FILE IN THE MANAGEMENT OFFICE:
ALL INFORMATION MUST BE COMPLETELY FILLED OUT!

UNIT ADDRESS: _____

OWNER NAME: _____

OWNERS ALTERNATE ADDRESS _____

TENANT (if applicable) _____

OWNER HOME PHONE: _____ TENANT HOME PHONE: _____

WORK: _____ WORK: _____

EMAIL: _____ EMAIL: _____

IF WE CAN'T CONTACT YOU IN CASE OF EMERGENCY, WHO SHOULD WE CALL?

DO THEY HAVE A KEY TO YOUR UNIT? YES _____ NO _____

NAME: _____ HOME PHONE: _____

ADDRESS: _____ WORK: _____

PLEASE PROVIDE NAME OF INSURANCE COMPANY FOR YOUR UNIT

INSURANCE CO.: _____ PHONE _____

I HEREBY ACKNOWLEDGE ALL INFORMATION ON THIS FORM IS CORRECT AND VALID

SIGNATURE: _____

DATE: _____

It is your responsibility to update this information as changes occur.
Return this form to:

Hillcrest Property Management
Attn: Thornwilde, Inc.
55 W. 22nd Street, Suite 310
Lombard, Illinois 60148